

PUR001

HMJ BIZ POINT SDN BHD

NO. 18, Jalan SP 1/1, Taman Seri Pandan 1, 75250 Melaka

No Tel : 06 3355661 No Fax : 06 3365662

email : shmj.marketing@gmail.com

PURCHASE REQUISITION

NO :

VENDOR

SHIP TO

Requisition date	Required date	Instruction	Budget
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Item	Qty	Description	Unit Price	Amount(MYR)
Total amount				

Special instruction

Requested by,

Verified by HOD,

Approved by Finance/Manager

Name
Date

Name
Date

Name
Date